

Privacy Policy

Notice on the processing of personal data pursuant to Article 13 of EU Regulation 679/2016

KIU S.r.l., with its registered office in Messina, via Torrente Trapani 41-43, Cap 98121, VAT IT03536480837, ("**Data Controller**") under EU Regulation 679/2016 (hereinafter also referred to as "**Regulation**" or "**GDPR**") – regards privacy and the protection of personal data as one of the main objectives of its activity. Before communicating any personal data to the Data Controller, all users of the site are invited carefully read this Information Notice (Privacy Policy) which contains important information on the protection of their personal data.

This information describes how to manage the official website of the data controller (www.kiu.it, hereinafter: "**Site**") and not of other external websites that can be accessed by the user via links. Additional information may be provided within the different access channels, divided on the basis of the topics dealt (Thematic Areas).

This Information Notice:

- is an integral part of the Site;
- is provided in accordance with Article 13 of the Regulation to those who interact with the web services of the Site;
- in certain sections of the site, where necessary, is supplemented by detailed provisions regarding the specific processing of personal data.

* * *

The processing of personal data will be based on the principles of fairness, legality, transparency, limitation of purposes and conservation, minimization and accuracy, integrity and confidentiality, as well as the accountability principle set forth in Article 5 of the GDPR. Therefore, users' personal data will be processed in accordance with the legislative provisions of the Regulation and the confidentiality obligations provided therein.

"Processing of personal data" refers to any operation or set of operations, performed with or without the aid of automated processes and applied to personal data or sets of personal data, such as collection, recording, organization, structuring, storage, adaptation or alteration, retrieval, consultation, use, disclosure by transmission, dissemination or otherwise making available, alignment or combination, restriction, erasure or destruction.

The personal data subject to processing may consist of textual information, photographic images or videos, and any other information suitable to make the person identified or identifiable.

Data Controller and Organizational Safeguards

KIU S.r.l., with registered office in Messina, via Torrente Trapani 41-43, Cap 98121, VAT IT03536480837.

1. Personal data subject to processing

1.1. Browsing data – log files

The computer systems and software procedures used to operate this website acquire, during their normal operation, some data (whose transmission is implicit in the use of Internet communication protocols) not associated with directly identifiable users.

Data collected includes IP addresses and domain names of the computers used by Users who connect to the site, the URI (Uniform Resource Identifier) addresses of the requested resources, the time of the request, the method used to submit the request to the server, the size of the file obtained in response, the numerical code indicating the status of the response given by the server (successful, error, etc.), and other parameters relating to the user's operating system and computing environment. These data are processed, for the strictly necessary time, solely to obtain anonymous statistical information about the site's use and to check its regular functioning.

1.2. Data voluntarily provided by the user

The voluntary and explicit sending of emails to the addresses indicated in the different access channels of this site and the completion of the "forms" specifically prepared entail the subsequent acquisition of the address and data of the sender/user, necessary to respond to requests produced and/or to provide the

requested service. Specific summary information will be reported or displayed on the site pages set up for particular services on request.

1.3. Third-party data voluntarily provided by you

In the use of particular services, there may be processing of personal data of third parties, communicated to the Data Controller by the User. In these cases, the User acts as an independent data controller, assuming all legal obligations and responsibilities. In this regard, the User grants the broadest indemnity with respect to any disputes, claims, requests for compensation for damage from processing that may come to the Data Controller from third parties whose personal data have been processed through the User's use of the Site's services in violation of the applicable personal data protection regulations. In any case, should the User provide or otherwise process personal data of third parties in the use of the Site, the User guarantees from now on - assuming all related responsibilities - that this particular hypothesis of processing is based on the prior acquisition - by the User - of the consent of the third party to the processing of information concerning them.

1.4. Cookies

Cookies are small text files that sites visited by users send to their terminals, where they are stored and then transmitted back to the same sites on the next visit. They are used for different purposes: execution of computer authentications, session monitoring, storing information about specific configurations pertaining to the users accessing the server, storing preferences, etc.

Among the categories of "cookies," the so-called "technical cookies" are distinguished, which are used to enable safe navigation on the site or to provide a service requested by the user. They are not used for further purposes and are normally installed directly by the website owner.

The site uses exclusively session cookies (which are therefore not persistently stored on the user's computer and vanish with the closing of the browser) and are classifiable as technical cookies as defined above. The use is strictly limited to some pages for the transmission of session identifiers (consisting of random numbers generated by the server) necessary to allow safe and efficient exploration of the site.

The site does not acquire any personal data of the users. Cookies are not used for the transmission of personal information, nor are so-called "persistent cookies" of any kind used, that is, systems for tracking users.

LIST OF COOKIES ON THIS SITE:

Name: wp-settings-1

Purpose: WordPress settings

Duration: 1 year

Type: first-party technical cookie

Name: wp-settings-time-1

Purpose: WordPress settings

Duration: 1 year

Type: first-party technical cookie

Name: CookieConsent

Purpose: Stores the user's cookie consent state for the current domain

Duration: 1 year

Type: first-party technical cookie

Adobe Fonts (Adobe Systems Incorporated)

Adobe Fonts is a font style display service managed by Adobe Systems Incorporated that allows this Website to incorporate such content within its pages.

Personal Data processed: Usage Data; various types of Data as specified by the service's privacy policy.

Location of processing: United States – [Privacy Policy](#).

Google Analytics 4

Google Analytics is a statistical service provided by Google LLC or by Google Ireland Limited, depending on how the Data Controller manages the Data Processing, ("Google"). Google uses the Personal Data collected for the purpose of tracking and examining the use of this Website, compiling reports, and sharing them with other services developed by Google.

Google may use Personal Data to contextualize and personalize the ads of its own advertising network.

In Google Analytics 4, IP addresses are used at the time of collection and then removed before the data is logged in any data center or server. To learn more, the official Google documentation can be consulted.

Personal Data processed: city; Usage Data; browser information; device information; latitude (of the city); longitude (of the city); number of Users; session statistics; Tracking Tools.

Location of processing: United States – [Privacy Policy](#) – [Opt Out](#); Ireland – [Privacy Policy](#) – [Opt Out](#).

2. Purposes of Processing

The Site processes personal data to the extent strictly necessary for the performance of its institutional functions, excluding processing when the purposes pursued can be achieved through anonymous data or methods that allow identifying the subject only when necessary.

Specific purposes related to individual processing activities will be detailed within the various access channels. Within these, Users may find additional information on the processing of personal data.

Personal data collected through the site may be used, with the consent of the subject, for:

- requesting the sending of informational material or information;
- registration in the candidate database for job positions.

3. Methods of Processing

Personal data are processed with automated tools for the time strictly necessary to achieve the purposes for which they were collected. Specific security measures are observed to prevent data loss, illegal or incorrect use, and unauthorized access.

4. Optional Provision of Data

The user is free to provide personal data reported in the request forms of the various services offered on the site; failure to provide mandatory data will result in the inability to obtain the service.

5. Transfer, Communication, and Dissemination of Personal Data

No data is shared outside the European Economic Area.

Personal data of Users who request the sending of informational material are used solely to perform the service or provision requested and are communicated to third parties only in cases where:

- it is necessary for the fulfillment of requests (e.g., shipping service of the requested documentation);
- communication is imposed by legal or regulatory obligations;
- during legal proceedings.

The treatments related to the web services of this site are handled exclusively by technical staff in charge of processing.

6. Retention of Personal Data

Personal data processed for simple navigation of the Site will be kept for the time strictly necessary for that functionality.

Personal data collected for requests to send informational material or information and those related to candidates for job positions will be retained for a period of three years.

More information about the retention period of data and the criteria used to determine this period can be requested by sending a written request to the Data Controller at the address privacy@kiu.it.

In any case, the possibility for the Data Controller to retain Users' personal data for the period of time provided and allowed by Italian law to protect its interests under Article 2947 of the Italian Civil Code is reserved.

7. Rights of the Data Subject

In accordance with Articles 15 and following of the GDPR, Users have the right to ask the Data Controller, at any time, for access to their personal data, correction or deletion of the same, or to oppose their processing according to Article 21 of the Regulation. Users also have the right to request the limitation of processing in cases provided by Article 18 of the Regulation, as well as to obtain in a structured format, commonly used and machine-readable, the data concerning them, in cases provided by Article 20 of the Regulation.

Requests must be made in writing to the Data Controller at the address privacy@kiu.it.

In any case, Users always have the right to lodge a complaint with the competent supervisory authority (Data Protection Authority), pursuant to Article 77 of the Regulation, if they believe that the processing of their data is contrary to the legislation in force.

8. Changes

The Data Controller reserves the right to modify or simply update the content of this Privacy Policy, in part or entirely, also due to changes in the applicable legislation.

The Data Controller will inform Users as soon as the changes are introduced, and they will be binding as soon as they are published on the Site.

The Data Controller invites Users to regularly visit this section to become aware of the most recent and updated version of the Privacy Policy in order to be always up to date on the data collected and the use made of it.

9. Contacts

To exercise the above rights or for any other request, you can write to the Data Controller:

KIU S.r.l., with registered office in Messina, via Torrente Trapani 41-43, Cap 98121, VAT IT03536480837, or at the address info@kiu.it.